

# NAOS Enhancement/Restoration

(Single-family Lots Only)

## Plan Review Submittal Requirements and Application



When native plants in an undeveloped natural area easement are significantly less dense than under natural conditions because of man-made or natural disturbances to the land, the density and number of species of native plants may be increased to approximate the natural conditions of the vegetation community.

\*Proposed plants within an enhanced N.A.O.S. easement must be shown to be native to and appropriate for the given region and shall not create an unnatural density or vegetation barrier.

**Project Name:**

**Property's Address:**

**A.P.N.:**

**Property's Zoning District Designation:**

**Application Request:**

**Owner:**

**Applicant:**

**Company:**

**Company:**

**Address:**

**Address:**

**Phone:**

**Fax:**

**Phone:**

**Fax:**

**E-mail:**

**E-mail:**

Is there an outstanding Code Enforcement citation or Notice of Compliance?  Yes  No If yes, please provide a copy

**Submittal Requirements: Please submit materials requested below. All plans must be folded.**

**Plan Review Fee – \$ \_\_\_\_\_ per hour** (fee subject to change every July)

**Affidavit of Authority to Act for Property Owner, letter of authorization, or owners signature below**

**Request for Site Visits and/or Inspections form**

**Two (2) copies of a site plan**

- The Site Plan shall include the property address.
- Indicate the location of all proposed planting areas on the Site Plan.
- Indicate the location of the access points into the NAOS areas on the Site Plan.
- Add a narrative description on the Site Plan pertaining to the method that will be utilized to install the plant material
- Add the following note on the Site Plan: "All plant material must be small enough to be carried into the NAOS area(s) and installed by hand."
- Indicate on the Site Plan the method of irrigation and length of time that the plants will be irrigated to ensure they become established

**Plant palette**

- Provided on the site plan or on a separate 8 ½" x 11" provide a plant palette that includes the common and botanical name of each proposed plant.
- The plant quantities and planting size for each shall be identified on the plant palette.

**Color photographs of site** – Photos of the disturbed and surrounding area depicting vegetation densities.

**Homeowners or Property Owners Association Approval** (if applicable)

**Please indicate in the checkbox below the requested review methodology (please see the descriptions on page 2):**

**Enhanced Application Review:** I hereby authorize the City of Scottsdale to review this application utilizing the Enhanced Application Review methodology.

**Standard Application Review:** I hereby authorize the City of Scottsdale to review this application utilizing the Standard Application Review methodology.

Owner Signature

Agent/Applicant Signature

### Planning and Development Services

7447 East Indian School Road Suite 105, Scottsdale, Arizona 85251 [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov)

# Development Review

## Methodologies and Required Notice



### Review Methodologies

The City of Scottsdale maintains a business and resident friendly approach to new development and improvements to existing developments. In order to provide for flexibility in the review of Development Applications, and Applications for Permitting, the City of Scottsdale provides two methodologies from which an owner or agent may choose to have the City process the application. The methodologies are:

#### **1. Enhanced Application Review Methodology**

Within the parameters of the Regulatory Bill-of-Rights of the Arizona Revised Statutes, the Enhanced Application Review method is intended to increase the likelihood that the applicant will obtain an earlier favorable written decision or recommendation upon completion of the city's reviews. To accomplish this objective, the Enhanced Application Review allows:

- the applicant and City staff to maintain open and frequent communication (written, electronic, telephone, meeting, etc.) during the application review;
- City staff and the applicant to collaboratively work together regarding an application; and
- City staff to make requests for additional information and the applicant to submit revisions to address code, ordinance, or policy deficiencies in an expeditious manner.

Generally, the on-going communication and the collaborative work environment will allow the review of an application to be expedited within the published Staff Review Time frames.

#### **2. Standard Application Review Methodology:**

Under the Standard Application Review, the application is processed in accordance with the Regulatory Bill-of-Rights of the Arizona Revised Statutes. These provisions significantly minimize the applicant's ability to collaboratively work with City Staff to resolve application code, ordinance, or policy deficiencies during the review of an application. After the completion the city's review, a written approval or denial, recommendation of approval or denial, or a written request for additional information will be provided.

The City is not required to provide an applicant the opportunity to resolve application deficiencies, and staff is not permitted to discuss or request additional information that may otherwise resolve a deficiency during the time the City has the application. Since the applicant's ability to collaboratively work with Staff's to resolve deficiencies is limited, the total Staff Review Time and the likelihood of a written denial, or recommendation of denial is significantly increased.

### Notice

Pursuant to A.R.S. §9-836, an applicant may receive a clarification from the City regarding interpretation or application of a statute, ordinance, code or authorized substantive policy statement. A request to clarify an interpretation or application of a statute, ordinance, code, policy statement administered by the Planning and Development Services Division shall be submitted in writing to the One Stop Shop to the attention of the Planning and Development Services Director or designee. All such requests must be submitted in accordance with the A.R.S. §9-839 and the City's applicable administrative policies available at the Planning and Development Services Division's One Stop Shop, or from the city's website: <http://www.scottsdaleaz.gov/planning-development/forms>.

Planning and Development Services  
One Stop Shop  
Planning and Development Services Director  
7447 E. Indian School Rd, Suite 105  
Scottsdale, AZ 85251

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# NAOS Enhancement

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Arizona Revised Statutes Notice



## §9-834. Prohibited acts by municipalities and employees; enforcement; notice

- A. A municipality shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or code. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.
- B. Unless specifically authorized, a municipality shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
- C. This section does not prohibit municipal flexibility to issue licenses or adopt ordinances or codes.
- D. A municipality shall not request or initiate discussions with a person about waiving that person's rights.
- E. This section may be enforced in a private civil action and relief may be awarded against a municipality. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a municipality for a violation of this section.
- F. A municipal employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the municipality's adopted personnel policy.
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.

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